

AC NISTRATIVE - INTERNAL USE JLY

**INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 7 MAY 1986**

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

A. DAS

STAT (1) A TG representative, [] is doing his part for Gramm-Rudman. He has found a source for barcode scanner computer chips that is one tenth of a contractor's price, i.e., 12 chips at \$5 each instead of \$50 each. Through hand carrying and the use of petty cash, considerable time and more than \$500 will be saved through his efforts.

STAT (2) [] OL Wang Systems Coordinator, provided immediate response to a Supply Division request for an automated way of assembling, monitoring and reporting on the annual dollar value of accountable property within approximately 300 components. A special Visual Memory cabinet was created.

STAT (3) LOTS (Logistics Overtime Tracking System). [] with the help of [] made a major modification to the LOTS database. The prior "HOME" acronym was changed to "FMD" in all instances in the database. This request was made by [] division chief of FMD. In addition, "FMD" was placed in the schema so all future records may use this valid division instead of the prior "HOME" designation.

B. Regulations

(1) IMSS actions on regulations included the following:

LI 5-3-22, "Changes to LI 45-7-30," forwarded to C/OC/OL-ISC for publication.

LI 70-1-69, "Official Logistics Control Procedures," forwarded to C/OC/OL-ISC for publication.

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(2) Other:

A total of 293 copies of "OL in Review, April 1985-1986," was prepared for distribution at the OL Conference. Slightly over 100 copies remain for use in responding to additional requests.

C. Records Management

The DDA will be using LI 70-13-91 (revised March 1986) as a guide in the future for processing all informational requests pursuant to the Freedom of Information Act, Privacy Act and OGC inquiries.

D. Headquarters Claims Review Board

Status of Headquarters Claims Review Board personal property claims for April 1986 is as follows:

Received:	17
Appeals:	2
Adjudicated:	11
Appeals:	1
Amount Claimed:	\$20,384.06
Amount Paid:	\$10,958.43
Claims Denied:	1
Appeals Denied by DDA	1

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